

Terms and Conditions
Templestowe Heights Primary School
Group Music Classes – before and after school



By purchasing lessons from Musical Minds, you agree to the terms and conditions of sale.

Fees

Group Music Classes

Paid per term. Based on the number of weeks in a term. Equates to \$16 per lesson.

Public Holidays – No lessons are scheduled or paid for on Public Holidays.

Our policies are necessary to ensure a stable working environment for our dedicated team of teachers.

At the Lessons

Please arrive for your lesson in a timely manner. Due to scheduling constraints, lesson times will not be extended if arriving late. A roll will be taken at the start of each lesson.

Morning lessons will end at 8:45am & children will proceed to their classroom.

Afternoon lessons will end at 4:25pm sharp & a parent or guardian need to be at the class to sign their child out. **Late collection will incur a \$5 per 5-minute late fee.** Parents will be invoiced & payment will be due in 1-week. Failure to pay late fee invoices will result in your child being unable to participate in class until the invoice is paid; children not participating in class will be sent to the school office to await collection by their parent or guardian. Lessons missed due to non-payment of late fees will be forfeited.

Please advise Musical Minds via (hello@musicalminds.com.au) prior to 3pm on the day of class if someone other than a parent or guardian will be collecting your child

If your child is also enrolled in After School Care (ASC), parents must advise Musical Minds when enrolling their child. Children enrolled in the ASC can only be delivered to the ASC venue after the last child is collected from music class.

Group Music Classes

Lessons are 45 minutes in duration for primary groups.

All Musical Minds teachers hold a valid Working With Children's Check WWCC.

Lessons are taught on a weekly basis and require a minimum commitment of one term. Payment for ongoing lessons is due in full prior to the start of the term or semester.

Payments are made through the Musical Minds website. Tuition fees are non-refundable.

Mid-term enrolments may be possible dependent on availability and are billed for the remaining weeks in the term.

Cancellations / Missed Lessons

Due to the nature of the group class & to ensure continuity for all students, no make lessons are given and refunds for missed lessons are not possible.

When enrolling in lessons by the term you are reserving and committing to a specific lesson time each week.

Teacher's Cancellation: If your teacher is unavailable for your scheduled lesson, a cover teacher will be provided by Musical Minds. The details of the cover teacher will be sent to the administrator of Templestowe Heights Primary School.

School Cancellation: Templestowe Heights Primary School reserves the right to use the facilities in certain situations & if they are unable to provide Musical Minds with an suitable alternative teaching space, this would require the cancellation of classes for that day. In the event of cancellation, Musical Minds will find an alternative day during the term or

Professional Relationship with Musical Minds

Our teachers are not permitted to provide music tuition privately outside of Musical Minds to current students or family members during the time they work at Musical Minds and for a period of 12 months after their resignation. All lessons must be booked and paid for through Musical Minds booking system.

Victorian School Terms

2024	Start date	Finish date
Term 1	29 January (students start 30 January in government schools)	28 March
Term 2	15 April	28 June
Term 3	15 July	20 September
Term 4	7 October	20 December

Public Holidays

Holiday	Date in 2024
New Year's Day	Monday 1 January
Australia Day	Friday 26 January
Labour Day	Monday 11 March
Good Friday ¹	Friday 29 March
Saturday before Easter Sunday	Saturday 30 March
Easter Sunday	Sunday 31 March
Easter Monday	Monday 1 April

ANZAC Day ¹	Thursday 25 April
King's Birthday	Monday 10 June
Friday before the AFL Grand Final	Subject to AFL schedule ²
Melbourne Cup	Tuesday 5 November ³
Christmas Day ¹	Wednesday 25 December
Boxing Day	Thursday 26 December

Policy Updates

This Policy may change from time to time and is available on our website.

Privacy Policy Enquiries and Complaints

If you have any queries or complaints about our Terms and Conditions, please contact us at:

hello@musicalminds.com.au

www.musicalminds.com.au

0431 425 695